



NATIONAL UNIVERSITY OF MODERN LANGUAGES
SECTOR H-9, ISLAMABAD

JOB OPPORTUNITIES

National University of Modern Languages, Islamabad requires the services of the following on contract basis:-

Post	Eligibility
Khateeb	Shahadat ul Almia from HEC recognized University/Institution. Hafiz-e-Quran will be preferred.
UDC	Intermediate with two years experience or Matriculate with at least four years experience as Clerk in a Government or Semi Government Organization. Computer literate will be preferred.
LDC	Matric Certificate with computer typing speed of 30 w.p.m. preferably with two years experience in any Govt. / Semi Govt. Department.
Driver	<ul style="list-style-type: none">▪ Category: HTV, Cars▪ Experience: Five year experience with valid driving license.▪ Retired Army Persons with staff car driving experience may also apply.
Security Guard	<ul style="list-style-type: none">▪ Relevant Experience.▪ Physically fit, height: 5 feet 10 inches, Age: Not more than 45 years.▪ Minimum Education: Matric▪ Ex-Serviceman with above qualifications may also apply.

CONDITIONS

1. Interested candidates may apply on prescribed application form alongwith detailed CV and attested photocopies of all educational documents, professional experience certificates, copy of CNIC, two recent photograph must be accompanied with application. Application complete in all respect should be sent through courier to Administration Branch, Sector H-9, NUML Islamabad.
2. Job Application Form can be downloaded from <https://numl.edu.pk/jobs/all>
3. **The last date of submission of application is 09-10-2020.**
4. Incomplete applications or applications submitted by hand/email or received after due date shall not be entertained.
5. Decision of the University shall remain final in all cases

Director Administration
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